

PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Period Ending on 14 October 1986

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks pending.

2. Items or Events of Major Interest That Have Occurred During the Preceding Week:

No
a. CONIF Activity: There was a significant decrease in activity this week; 102 contracts and 85 amendments were inputted into the CONIF system. CONIF is now working on the preparation of fiscal year (FY) 1986 statistics. CONIF personnel will visit with the Directorate of Intelligence Contract Team to review reports to determine their team's current requirements.

b. Training Activities:

No
(1) Procurement Management Staff, Office of Logistics (OL/PMS) recently completed a review of procurement training courses available at various facilities for the following procurement positions in order to determine whether or not they equate to those courses given by the Department of Defense:

Contract Officer Intern
Contract Officer
Procurement Officer
Contract Support Assistant
Procurement clerical

Since the Procurement Officer, Contract Support Assistant, and procurement clerical training courses have never been clearly defined, this initiative provides a manual of suggested courses for each of these positions and associated training facility. A training manual which specifically identifies core courses and availability will be forthcoming.

STAT (2) Training orientation was provided to one new Contract Officer Intern, [REDACTED] This individual attended a FOCI Panel meeting as part of her orientation.

(3) A "training at a glance" matrix has been established in Procurement Management Staff, Office of Logistics (OL/PMS), providing names of all procurement personnel and courses they have completed.

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c. Personnel Activities:

(1) One applicant was interviewed by OL/PMS during this past week, with a favorable result.

(2) A new COI was interviewed and temporarily assigned to OL/PMS. A schedule for briefings by various elements in OL and other related components has been prepared for the individual (Ms. [redacted])

(3) [redacted] has arrived in OL/PMS and has been assigned several significant duties. Among these duties will be the review of the FAR Guide (final draft), drafting a procurement newsletter, and editing/caricaturing the new procurement system handbook.

d. Coopers and Lybrand (C&L) Briefing: A set of slides and associated briefing materials were prepared in anticipation of briefing the Associate Deputy Director for Administration on the status of the C&L report. The briefing is scheduled for 14 October.

e. FOCI: The FOCI Panel met on 10 October and two cases were discussed. Arthur D. Little, Inc., was deferred until the panel is provided with the proper exclusionary statements necessary to eliminate the foreign ownership control and influence. The second case, Arthur Andersen and Company, which had been pending for some time, was granted FOCI eligibility after providing security plans and procedures to eliminate FOCI problems to the FOCI Panel.

f. Government Furnished Property (GFP) Report: The Annual GFP Report was compiled and completed after responses from 12 by OL. ~~contracting elements were received.~~ Agency-owned property in the possession of contractors for FY 1986 has an estimated total value of \$92,155,362. [redacted]

3. Significant Events Anticipated During the Coming Week:

Personnel Assignment: It is anticipated that [redacted] will return from his vacation, and OL/PMS will contact him and prepare an anticipated schedule for the management review of the contract teams.

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